

REPORT TITLE

**REPORT ON PROFESSIONAL EXPERIENCE GAINED IN THE
DISCHARGE OF DUTIES AS A QUANTITY SURVEYOR**

SUBMITTED TO

**Nigeria Institute of Quantity Surveyors (NIQS)
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ABUJA**

SUBMITTED BY

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PROJECT/ ORGANIZATION

MINISTRY OF HOUSING & ENVIRONMENT

PROJECT LOCATION

Bauchi, Bauchi State

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REPORT ON PROFESSIONAL EXPERIENCE GAINED IN THE DISCHARGE OF DUTIES AS A QUANTITY SURVEYORS

1.0 Introduction

This report outlines the professional experience gained in the course of discharging my duties as a Quantity Surveyor on various construction and housing development projects. The experience spans both Public-Private Partnership (PPP) and Government-funded projects within and outside Bauchi State.

2.0 Project Involvement

Housing Development Projects (PPP Scheme) I actively participated in the construction of housing developments under the PPP scheme executed by Mubel Integrated Services Nigeria Limited at Dungal, Bauchi. I was also involved in the implementation of the 2,500 Affordable Housing Scheme in Collaboration with FHF Limited, Abuja across the Six Emirates of Bauchi State, namely: Bauchi, Katagum, Misau, Jama'are, Ningi and Dass

2.1 Government Projects

In addition to the above, I contributed to the execution of the following Key government projects:

1. Reconstruction of Bauchi State Governor's Lodge
2. Renovation and Upgrading of Bauchi State Govt. Lodge
3. Reconstruction and Upgrading of Bauchi State Government House, Bauchi
4. Reconstruction of Bauchi State House of Assembly Complex

3.0 Role and Responsibilities

During the execution of the aforementioned projects, I served as the Government Representatives and Technical Supervisor in the Quantity Surveying role. My responsibilities covered both Pre-contract and Post-contract stages of project delivery.

4.0 Experience Gained

4.1 Pre-contract Experience

The following competences were developed during the pre-contract phase:

- Cost planning and cost management
- Preparation of Bills of Quantities (BOQ)
- Procurement and Tendering processes
- Tender evaluation and contractor selection
- Risk identification and Management

4.2 Post-Contract Experience

During the post-contract phase, I gained experience in:

- Financial control and cost monitoring
- Contract administration
- Valuation of work in progress
- Preparation and agreement of final accounts

5.0 Core Professional Duties

My primary duties as a Quantity Surveyor included:

- Preparation of detailed cost estimates
- Development of Bills of Quantities (BOQ)
- Tender analysis and evaluation
- Contract administration
- Provision of financial advisory services to clients, consultants, and contractors

6.0 Technical and Administrative Contributions

As part of my responsibilities, I prepared and submitted technical memoranda on various projects to His Excellency for Executive approval. This contributed to informed decision-making and effective project execution.

7.0 Conclusion

The experience gained from these assignments has significantly enhanced my professional competence in cost management, procurement, contract administration, and overall project delivery. It has also strengthened my capacity to function effectively as a Quantity Surveyor within both public and private sector construction environments.