

# IMOH ARCHIBONG MICHEAL



**ADDRESS: Plot 400 Finima Town Bonny LGA Rivers State Nigeria**

**CONTACT NUMBER: +234(0)816 788 6916**

**EMAIL ADDRESS: [archimohmich@gmail.com](mailto:archimohmich@gmail.com)**

## PERSONAL PROFILE

A result-driven and resourceful **Quantity Surveyor**, with Twelve years post NYSC practical experience in building, civil and fabric maintenance services, adept in cost planning, cost controlling and procurement with a proven track record of saving over a hundred million naira on several projects. Driving successful bid processes and material forecasting to enhance profitability and efficiency. Possessing strong requisite skills and desiring a collaborative and productive work environment.

## PROFESSIONAL SKILLS

- ❖ MS Word/Excel/Power Point etcetera
- ❖ BOQ/BEME/ Labour & Material Scheduling
- ❖ Bid/Tender Preparation and Evaluation
- ❖ Estimating
- ❖ Cash-flow projections
- ❖ Cost saving identification
- ❖ Procurement / Negotiation
- ❖ Vendor / Stakeholder management
- ❖ Financial planning processes
- ❖ Commercial risk analysis dispute resolution
- ❖ Works progress measurement
- ❖ Interim/final valuation preparation
- ❖ Health and safety measures
- ❖ Data interpretation/presentation skills
- ❖ Result-oriented
- ❖ Analytical skills
- ❖ Computation / Numerical skills
- ❖ Budget oversight / cost-benefit analysis
- ❖ Team Leadership / inter-personal skill
- ❖ Commercial dispute resolution

## WORK EXPERIENCE

- ❖ **MPI Infrastructure Limited:** **Oct. 2023 Till Date**
  - Site Office Location:** Site Office Morgan Estate Bonny Island, Rivers State
  - Position:** Cost Engineer & Procurement Officer
  - Roles/Achievement;**
    - Oversees several Commercial Bid actions to several successful projects awards including; Finima Road Expansion, Airstrip Amenities (NLNG) etc.
    - Performs cost comparison analysis on similar jobs with several methods of execution and provided solutions to saves cost and boost profitability.
    - Liaison with Project manager, Construction manager, Surveyors and other professionals to adequately prepare material forecast and cost estimate for several site works.
    - Material inventory, monitoring, controlling and management on site.
    - Deploys necessary valuation technique to manage contractors/sub-cons
    - Saved over a hundred million naira by guiding against unnecessary Contractor's claims, and proper variation order estimate/pricing
    - Lead in general procurement and vendor/contractor management.
    - Actively participated in complete execution of the Finima-Bonny Expansion Road NLNG project
    - Achieves cost control successes on several projects by providing realistic rates and quantities for general materials procurement guide
    - Oversee series of commercial Bid processes and advice on final execution cost, profits and overhead conclusions/decisions
    - Complete regular tasks and temporary assignments as directed.
    - Attend quickly to emergencies and helped resolve concerns.

## WORK EXPERIENCE CONTINUES

### ❖ **Awka Millennium City Development Ltd:** **Mar 2021 - Oct. 2023.**

**Site Office Location:** Agu-Awka AMCD. Project Site, Awka Anambra

**Position:** Project Quantity Surveyor / Procurement Officer.

**Roles/Achievement;**

- Prepared cost estimate of material and labour requirement for jobs.
- Supervised site workers to ensure adherence to job specifications.
- Recommended changes to operation procedures to boost efficiency.
- Liaison with surveyor to ensure accurate transfer of levels and slopes in line with design spec.
- Planned, supervised and managed to completion the construction of 21 units of 1,2 and 3 bedroom terraces (Millennium Court Estate) with basic infrastructures,
- Guide against material wastages and loses on site by providing useful material estimates, controlling, monitoring, documenting and reporting usages; before, during and after works execution.

### ❖ **FIPHS Infrastructure Ltd** **Jan. 2018 – Oct. 2019**

**Office Location:** Rivers House Central Business District FCT Abuja

**Position:** Quantity Surveyor (Estimating, Tendering and Operations)

**Roles/Achievement;**

- Supervised site workers to ensure compliance to project specifications;
- Provided realistic estimate of materials requirement and budget plans.
- Vet all BEMEs/BOQ to ensure that mistakes are corrected before submission.
- Prepared valuation and invoice for payment after certifying that contractors have satisfactorily completed works.
- Developed and managed work/cost breakdown structure on projects.
- Order (LPO) and invoices for payment and deliverables

### ❖ **BALARISI LIMITED (Oil & Gas Consultants):** **Oct 2016 – Mar 2017**

**Office Location:** Ajah Lagos Island, Lagos State Nigeria

**Position:** Project/Construction Supervisor (Part - time)

**Roles/Achievement;**

- Carefully planned and provided execution strategies for procurement and civil engineering projects with operational budget plans.
- Effective project executions in good time and quality delivery
- Produced and supplied Request for Quotation (RFQ), Local Purchase

### ❖ **IOU Consult Limited** **May 2015 – Jul 2016**

**Office Location:** Mbora District FCT Abuja

**Position:** Quantity Surveyor

**Roles/Achievement;**

- Produced an award-winning tender for a Five-Star hotel project in Lagos Island with an operational budget of over 800 million naira. And performed key cost engineering roles during project execution.

### ❖ **GITTO COSTRUZIONI NIGERIALI LTD** **Jun 2011 – Nov 2011**

**Site Location:** Osun House Central Business District Abuja

**Position:** Assistant Quantity Surveyor (Student Internship - SIWES)

**Roles/Achievement;**

- Performed daily works measurement, and record documentations.
- Carried out services as instructed while working on several projects.

## EDUCATIONAL QUALIFICATIONS & YEAR OF COMPLETION

<b>B-Tech in Quantity Surveying</b> (Second Class Honours Upper Division) Federal University of Technology Minna Niger State Nigeria	<b>2013</b>
<b>Senior Secondary School Certificate (NECO)</b> Government Secondary School Minna Niger State	<b>2008</b>

## OTHER CERTIFICATIONS (PROFESSIONAL/PERSONAL DEVELOPMENT)

❖ NIQS Professional and Membership Certification	In View
❖ Certificate of Completion: MeasurerAI Training	2026
❖ NIQS - 31ST Biennial Conference & General Meeting: Rebuilding Nigeria	2025
❖ NIQS - NATIONAL WORKSHOP - Standardizing Procurement Excellence	2025
❖ NIQS – 2 DAY NATIONAL WORKSHOP – Innovative & Sustainability Construction Practices	2024
❖ NIQS – NATIONAL CONFERENCE & ANNUAL GENERAL MEETING	2023
❖ NIQS – 30TH BIENNIEL CONFERENCE & GENERAL MEETING: Cost Management Solutions	2023
❖ HSE I, II, III Certification (ISPON & OSHA Certified):	2020
❖ Certificate of Cost Control, Quality, Scheduling in Engr. Projects:	2019
❖ Certificate of National Service (NYSC CERTIFICATE):	2014
❖ Certificate of Strategic Leadership & Administration (SOD):	2012
❖ Certificate of Service (Department Class Representative):	2009-2012

## HOBBIES & INTEREST

- ❖ Career development and training
- ❖ Real Estate
- ❖ Procurement / project management
- ❖ Oil & Gas
- ❖ Fabric maintenance services
- ❖ Information Communication Technology
- ❖ Certificate of Service (Department Class Representative):

## LANGUAGES

Proficient in;

- ❖ English
- ❖ Ibibio
- ❖ Yoruba

## REFERENCES

References are available upon request please