

# **MY PROFESSIONAL EXPERIENCE**

**REPORT  
PRESENTED**

**THE NIGERIAN INSTITUTE OF QUANTITY SURVEYORS  
(NIQS)**

**BY**

**JOB SUNDAY**

**P00158J**

**JANUARY 2026**

## **INTRODUCTION**

The primary objective of this professional experience report is to analyze the practical work experience acquired during the training period, which serves as a prerequisite for the partial fulfillment of the requirements for upgrading a prospective candidate from Probationer to Corporate Member of the Institute.

**MY PERSONAL INFORMATION/EXPERIENCED ACQUIRED DURING**  
**MY PRACTICE TO DATE**

**JOB SUNDAY**

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sundayjob2013@gmail.com

**PERSONAL OBJECTIVES**

Dedicated and highly experienced Construction Site Manager with over 10 years of proven success in delivering residential, commercial, and community development projects. Demonstrated expertise in leading multidisciplinary teams, managing schedules and budgets, and ensuring strict compliance with safety, quality, and regulatory standards. Known for strong leadership, strategic planning, and effective communication, with a consistent track record of delivering high-quality projects that meet and exceed client expectations.

**CORE SKILLS**

- Site Supervision & Workforce Coordination
- Project Planning & Scheduling
- Construction Safety & Quality Control
- Material Estimation & Procurement
- Subcontractor & Vendor Management
- Stakeholder Communication
- Budget Management
- Strong Knowledge of Building Codes and Standards

**PROFESSIONAL EXPERIENCE**

Technowell Global Concept Ltd, Abuja Nigeria  
Project Manager

**2019- till date**

**RESPONSIBILITIES:**

- Supervise daily site operations for building projects.
- Ensure timely completion of construction stages according to project plan.
- Conduct regular quality and safety inspections to comply with standards.
- Coordinate workers, subcontractors, and logistics teams.
- Report progress and challenges to project managers and engineers.
- Adhered to safety protocols and regulations to prevent accidents and ensure a secure working environment.

**Anadave Nigerian limited, Abuja, Nigeria**

**2015 – 2019**

**RESPONSIBILITIES:**

- Supervise daily site operations for the construction of 50 thousand capacity church auditorium
- Ensure timely completion of construction stages according to project plan.
- Conduct regular quality and safety inspections to comply with standards.
- Coordinate workers, subcontractors, and logistics teams.
- Report progress and challenges to project managers and engineers.
- Followed safety procedures and guidelines to minimize workplace hazards and promote a culture of safety.

**EDUCATION**

BSC Quantity Surveying      2015  
Ahmadu Bello University, Zaria Kaduna State Nigeria.

ND Quantity Surveying      2011  
Kaduna Polytechnic. Kaduna State, Nigeria.

**GENERAL OBJECTIVES**

- To make contribution to the success and growth of a dynamic organization and encourage the highest level of professionalism.
- To promote the good image and concentrate my effort towards the definite aim of the company.
- To be innovative and diligent in my work.
- To participate to the fullest in all positive, result oriented and beneficial activities to the company.
- To always be a role model in decency, professionalism and add value to all who comes my way.

### CONSTRUCTION PROJECT OVERVIEW

S/N	PROJECT	POSITION
1.	Installation of 100mva power transformer and construction of 4 feeders at the existing Oke-Aro substation Lagos (2024)	Project manager, preparation of bill of Quantities
2.	Construction, Supply of 60mva power transformer at the existing Ogba substation lagos state (2024)	Project manager, preparation of bill of Quantities

3.	Construction of Mother and child hospital ifon Ondo state. (2020)	Supervision and preparation of bill of quantity
4.	Construction of Mother and child hospital Gashua, Yobe state. (2020)	Supervision and preparation of bill of quantity
5.	Construction and furnishing of Agricultural Technology Building for school of Agriculture Complex, Ikorodu Campus (2022)	Construction team, Quantity Surveyor team project management.
6.	Construction Of 2x60mva, 132/33kv Substation At Kanye And 2x132kv Line Bays Extension At Rimin Zakara (2023)	Quantity Surveyor's team, preparation of bill, material schedule and valuation
7.	Construction of drainage, culvert an road, Andoni, Rivers State (2020)	Construction team, Quantity Surveyor, team management
8.	Construction of schools in Shomolu, kosofo in Lagos East Senatorial District (2021)	Construction team, Quantity Surveyor, team management
9.	Construction of 500 capacity lecture theatre at the Lagos state university of Science and technology (2021)	Senior Quantity Surveyor, Project manager preparation of bill of quantity, materials schedule, and valuation.
10.	Construction of Primary health Care Center at various location in Abuja, ondo, kogi and benue state (2019)	Construction team, Quantity Surveyor, team management
11.	Renovation of 2 numbers of 36 residential flat at Custom Barrack, Warri, Delta / Edo, State Command (2024 – Till date)	Senior Quantity Surveyor, and Project Manager, Resident Quantity Surveyor.

## **MOST CURRENT WORK EXPERIENCE**

### **NAME OF THE PROJECT:**

1. Installation of 100mva power transformer and construction of additional 4x33kV Feeder Bay at the Existing Oke-Aro Transmission Substation, lagos.
2. Construction Of 2x60mva, 132/33kv Substastion At Kanye And 2x132kv Line Bays Extension At Rimin Zakara And 2x132kv Line Bays Extension at Rimin Zakara, kano state

**CLIENT:** Transmission company of Nigeria (TCN)

**CONTRACTOR:** Technowell Global Concept Limited.

### **LOCATION OF THE PROJECT:**

Oke-Aro Lagos, Kanye kano State.

### **PROJECT DURATION:**

Oke-Aro lagos 2023-2025, Kanye Ongoing, 2021 till date

### **COMMISIONING OF THE PROJECT**

Oke-Aro project was commissioned on the 24<sup>th</sup> October,2025

### **COST OF THE PROJECT**

The cost of the Project was for Oke-Aro ₦ **2,100,000,000.00** (Two Billion, One Hundred Million Naira Only) while Kanye Kano state is **N1,778,810,324.95 + \$ 9,591,053.25**

### **SCOPE OF THE PROJECT**

- ❖ Installation of additional 4x33kV feeder, bays to accommodate more load
- ❖ Improve the Grid Capacity

## **TASKS AND ACTIVITIES CARRIED OUT DURING** **THE PROJECT EXECUTION**

Although, the Consultants were engaged in the Project, but we the Monitoring Committee from the works department, monitored strictly on both the activities of Consultants and that of Contractor for quality of work and delivery of the project within the cost budget.

The Team leader on the project, coordinated and communicated with all the parties that were involved in the construction work. My responsibilities were accountable for planning, coordinating, directing and controlling all the activities at the project site which were necessary for achieving the project objectives of time, cost and quality of work.

However, every member of the Committee was assigned with schedule of activities which they carried out based on individual profession.

During the Construction of the Project, the Bulldozer and Grader Machines as mechanical means were used for site clearance and of which was properly carried out including the removal of top soil.

The setting out of the Building was successfully achieved using both theodolite and leveling Instrument in order to meet up with the design and specifications.

The foundation was excavated and not exceeding depth of 2.5m as specified in the Contract Documents.

The Contractor used Excavator Machine to excavate basement areas which manual labor cannot be applied.

The Contractor was advised to provide adequate safety and security measures on Project site to reduce incident which may lead to casualties or loss of lives.

Therefore, we ensure that the rules and safety measure, precautions to be taken on project site were strictly applied and observed and among others the essential are;

- ❖ The required personal protective Equipment are mandatory and necessary for work.
- ❖ Provide onsite to worker's safety Boots, Helmets or hardhat and Goggles etc.
- ❖ Ensure that the artisans on site know how to perform the job safely.
- ❖ Ensure that the artisans on site know about possible hazards and how to protect themselves.
- ❖ Ensure that Caution lines where necessary within the Project site.

Furthermore, ensured that the process of passing information from Consultants to Contractor or from the Client to Contractor and Consultants were successfully achieved to avoid breakage in communication throughout the period of the said project.

We liaised with the Consultants and Contractor in the event of any issue that arose during the Project execution through correspondences.

We always active on site meetings of the project, and where issues concerning the project were discussed we in conjunction with the consultant device way out to resolutions that brought progress for the project, which among others includes;

- ❖ Ensure all instructions are confirmed in writing because of cost implications.
- ❖ To carry out pressure test for plumbing work.

- ❖ To ensure competency and Quality, submission of technical personnel such as the Electrical Engineer, Quantity Surveyors, Structural Engineer, Builder and the Services Engineers CV were mandated
- ❖ The Contractor should liaise always work with Consultant Structural Engineer to ensure that all structural aspects are done in conformity to quality and standard so as to avoid collapse of building.
- ❖ We try to avoid Contractor complaining over the delay in processing the payment so as to speed up the project execution in relation with budget, time and cost.
  
- ❖ Ensure that Contract documents must be kept at the site all times.
  
- ❖ Contractors should work in accordance with the programmed of work for timely project delivery
  
- ❖ ensure that the Contractor submit his monthly progress reports and including the photographs showing the status of the Project.

We also ensured that samples of materials which were significant to the Project were submitted by the Contractor and sighted by the Consultants for approval before materials were mass purchased in bulk to curtail fluctuation in prices.

On issue of additional works or change in design specifications in the course of executing the Project and where Contractor made claims, we on site meeting discussed with both the Consultants and the Contractor based on site instructions issued to the Contractor after which obtained an approval from the Client.

Considering that, Government project do not entertain variation on Contract.

We try to ensure that contingency provision cover all additional work and also ensure that the cost of the project do not affect the overall Contract sum of the project.

Under our Quantity Surveying team, representing the Client on the Project, we ensure that valuation certificates are prepared on time by the Consultants and further recommendations for payment were made in favor of the Contractor and at the handing over of the said project, the schedule of repairs as listed by the Consultant we properly checked to ensure that all repairs as instructed were effected and also before the expiration of defect liability period we ensure that all other repair were effected to ensure that the said project attained its whole life cost.

The project was successfully completed, but it exceeded the Contract duration which was affected by Environmental factors and government policies making.

During the handing over ceremony, the Management gave good recommendation to the Contractor and Consultants for executing the work to standard without compromising.

The Contractor and the consultants on the other hand thank the Management for the opportunity given to them which they exhibited their professional talents on the project.

### **SUMMARY OF EXPERIENCE GAINED**

In the course of acquiring experience on how to manage the project site from Inception to Practical completion, I can emphatically mention here that the experience I gained were but not limited to the following:

- ❖ The project site activities commenced with setting out of the building. Due to the complex nature of the building which has a basement floor, the used of heavy Excavator machine and other leveling Equipment's were used. I monitored how such activities were carried out during the trench excavation etc.
- ❖ I was privileged to see how the site Project Manager was able to mobilized and coordinated plants, Labor and materials for smooth site activities using motivation factors to workers on site.
- ❖ I participated in all site meetings which was coordinated and anchored by the Consultant, where I got experience on how site problems were resolved.
- ❖ In conjunction with the Consultants, Contractor and Client which I represented, jointly under took re-measurement and assessment of some components of the work where there was need but no captured in the Contract.
- ❖ As part of experience gained, I was able to follow up step by step on the Construction methodology leading to steady work progress on site.
- ❖ For the purpose of making recommendation for payment to Contractor, I participated in joint assessment of works progress carried out by all parties concerned.

With reference to the Contract duration, I gained experience from the contractor's skills that was displayed to ensure that, the work execution was in line with Programmed of works. These among others includes total adherence to the design and specifications as it relates to the Contract terms of the Project, which is very critical and fundamental for quality delivery.

Understanding the need to during pre-handing over inspection that was carried out, ensure strictly to followed up with the list of remedial works to be executed.

I also gained experienced on the need of handing over the Project, were all the parties concerned went round for final inspection and satisfied the Project, which was finally handed over to the Client as end user.

Finally, on liability period which is six (6) months post handing over of the Project, the need of strict monitoring to ensure that all the defects showed on the building were ascertained and recorded for further actioned to be taken via the Consultants to the Contractor became necessary.

## **LESSONS LEARNT FROM ALL PROJECTS**

The experience acquired during the period under review can be categorized into two phases:

- a) Pre contract services stage
- b) Post contract/project management and other related services

### **Pre-contract service:**

- ❖ Measurement of building works from drawings/specification and preparation of bill of quantities and other tender documents for different proposed project.
- ❖ Preparation of preliminary budget estimate.
- ❖ Preparation and vetting of professional fees and reimbursable claims.
- ❖ Raise tender inquiries for particular work packages.
- ❖ Pricing of tendering document.
- ❖ Preparation of program of works/planning for a proposed project, etc.

### **Post Contract/Project Management and other related services:**

- ❖ Monitoring all work activities on site which might have impact on the schedule and budget of project and compare to the contractual documentation.
- ❖ Preparation of final account and periodic financial statement report.
- ❖ Participating in regular site meetings and writing of correspondence in the face of challenges.
- ❖ Preparation and submission of application for interim valuations.
- ❖ Re-measurement of provisional quantities and prime cost sum item in accordance with Architect instruction, etc.

## **CHALLENGES ENCOUNTERED**

The challenges encountered during my discharging my professional duties are as follows bellow;

- (a) Delay in payment to the contractor which can either be as a result the approved budget not completely absorbing the proposed cost of the projects as captured in the proposed budget submitted.
- (b) Weather condition during rainy season which is natural factors e.g. rain falls during raining season affect the flow of work on site and sometimes even the completion period of the project.
- (c) Changing in design as a result of alterations made by the Architect or the Structural Engineer on the Project these result to variation that sometimes affect the time and budgeted cost of the project.

## **CONCLUTION**

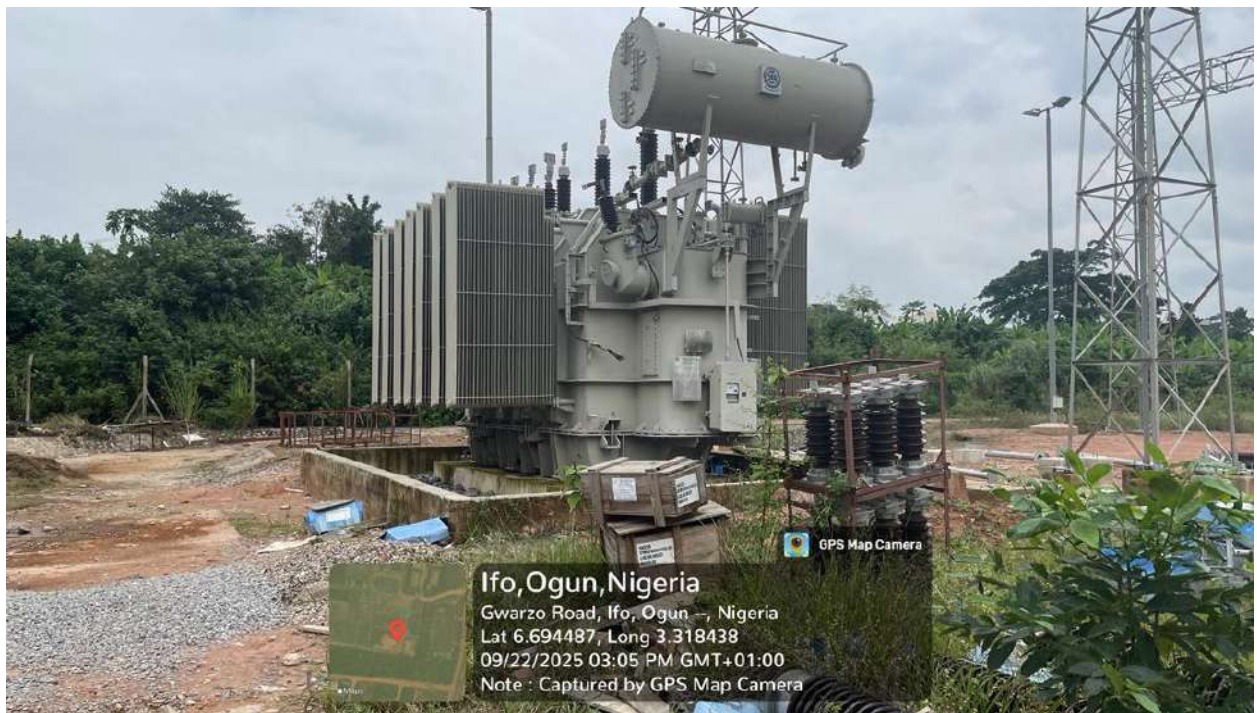
The report captured my academic and professional work and training that I undergone of which among others presented as relevant post-graduate working experienced gained in the field of Quantity Surveying which point out a clear picture of the Quality of experience acquired for my requirement for membership upgrade from Probationer to cooperate Member of the noble Institute, the Nigerian Institute of Quantity Surveying(NIQS)

## **RECOMMENDATION**

Following the working experience presented on this report, I believe that if my professional body the Nigerian Institute of Quantity Surveying approve my registration as a cooperate member of the Institute, will take my career higher much especially in practicing the profession Quantity Surveying.

## **APPENDIX**







GPS Map Camera



Lagos, Ogun State, Nigeria  
M8v9+xgc, Oke-aro Rd, Lagos 112105, Ogun State,  
Nigeria  
Lat 6.694372° Long 3.318626°



GPS Map Camera



Lagos, Ogun State, Nigeria  
M8V9+XGC, Oke-Aro Rd, Lagos 112105, Ogun State, Nigeria  
Lat 6.694498°  
Long 3.318178°  
21/08/24 09:41 AM GMT +01:00

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