

PROFESSIONAL EXPERIENCE REPORT

PRESENTED TO

THE NIGERIAN INSTITUTE OF QUANTITY SURVEYORS (NIQS)

BY

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P01668A

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ABSTRACT

This report covers my post-graduation and professional working experience. It consists of details and durations of my working experience.

This report is presented to explain my experience in relation to the area of my career and duties/responsibilities held.

The report contained my working experience in two (2) organizations that included a private company and a public institution where I currently work.

INTRODUCTION

This report aims at giving a detailed breakdown of my post-graduation professional experience being a prerequisite for seeking a membership upgrade from a probationer to a full Member of the Nigerian Institute of Quantity Surveyors (NIQS).

Details of my educational background with dates are as follows:

Abubakara Anike Model Primary School, Bida, Niger State.	1991
Day Secondary Bida, Niger State	1998
The Federal Polytechnic Bida, Niger State	2004
The Federal Polytechnic, Bida, Niger State	2012

My academic qualifications obtained are as follows:

Primary School Leaving Certificate	1991
WAEC	1998
NABTEB	2007
National Diploma in Quantity Surveying (PASS)	2004
Higher National Diploma in Quantity Surveying (PASSS)	2012

WORKING EXPERIENCE:

1. National Youth Service Corps(NYSC) 2012-2013
2. THE FEDERAL POLYTECHNIC, BIDA 2012-DATE

PROFESSIONAL PARTICIPATION:

1. **Employer: Federal Polytechnic, Bida Niger State 2012 till date**
employed as an Assistant Technical Officer in the Works and

Engineering Service and also serve under project unit head by
QS Ibrahim Muhammad Salihu

My main area of job responsibilities includes:

- a. Teaching of student in practical work
- b. Budget preparation
- c. Practical work on measurement of building works
- d. Cost planning
- e. Procurement planning
- f. Tender analysis and Tender report writing
- g. Preparation of biddings documents
- h. Approximate estimating
- i. Project monitoring and evaluations
- j. Raising valuation Certificates for Payments

BRIEF BACKGROUND OF FEDERAL POLYTECHNIC BIDA

The federal polytechnic Bida was established by law. It was founded in response to the recognition by the federal government that Nigeria is in dire need of technological man power and the empowerment of the citizen to meet the demands of the age.

The institution believes in and is firmly committed to the functioning philosophy of education. In consonance with the National policy on Education, the polytechnic has clearly stipulated objectives, the development and training of manpower is the first. The second is research for the developing and adapting of appropriate techniques to problem solving and the third is service to the immediate as well as larger society.

The edict formally establishing the federal polytechnic, Bida is Decree No.33 of 1979 (now the federal polytechnic Act of 1990, including Decree No. 47 of 1989, No.5 of 1993 and other legal

documents. Originally the institution as known as the Federal college of Technology, Kano she was instituted on march 1,1977.

Following the federal government decision to transfer the college, she finally to Bida on July 27 1977 The College before 1979 was known as Bida College of technology. She was temporarily accommodated at the government technical school, Eyagi and later on moved to temporary facilities along Mokwa Road, Bida.

There has been a remarkable growth since the pioneer students graduated, in 1981 critical shortage of staff and inadequate facilities at the early stages of her life forced the polytechnic to discontinue further enrollment for students into certain courses such as Quantity surveying and Architectural Technology. It is a thing of joy and pride that by the end of 1993/94 session most of the courses discontinued had been re-accredited by the NBTE and new programmes approved.

OUR VISION

A leading Polytechnic with enviable excellent academic standard, training students to be technologically skilled, morally sound and entrepreneurial.

OUR MISSION

To build an enabling campus environment and” BIDA STANDARD” for sustainable development.

OBJECTIVES OF PHYSICAL PLANNING AND PROJECT MONITORING DEPARTMENT:

The Professionals in the built industry of the Department are set to achieving the projects objectives that includes the following:

- a. To provide a conducive learning environment for students.
- b. To create an enabling working place for staff.

- c. To provide a conducive and adequate hostel accommodation for students.
- d. To provide classroom furniture and recreational facilities
- e. To provide adequate accommodation for workers.
- f. To facilitate a speedy growth for the university to make it complete amongst peers.
- g. Established solid structures that can withstand the test of time.

I FULLY PARTICIPATED IN THE SUPERVISION AND EXECUTION OF THE FOLLOWING PROJECTS:

1. PROJECT: CONSTRUCTION OF A BLOCK OF 4 CLASSROOMS AT LAGOS AREA OF THE SCHOOL, (2016)

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N9,907,192.05

Date Of Award: 13/08/2016

Post: Project Quantity Surveyor

Source of funding: Statutory (Capital Allocation)

Contract awarded to: Messrs Elfun Integrated Ltd.

Status: Completed

Reference No: FPB/FGN/CG/591/10

Contract Period:8 Weeks

2. PROJECT: CONSTRUCTIONS OF A BLOCK OF 8 CLASSROOMS WITH TOILETS IN ABUJA AREA OF THE SCOOOL (2015).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N10,008,336.49

Date Of Award: 13/08/2015

Post: Project Quantity Surveyor

Source of funding: Internally generated revenue (IGR)

Contract awarded to: Messrs Yalweydos Roack Const. & Engr. Ltd.

Status: Completed.

Reference No: FPB/IGR/SF/68/10

Contract Period:8 Weeks

3. PROJECT: Construction of a block of Science/Laboratory Tech at the department of science lab tech (2014).

Client: federal polytechnic Bida

Contract sum: N11,665,691.71

Date Of Award: 25/02/2014

Post: Project Quantity Surveyor

Source of funding: (IGR)

Contract awarded to: Messrs Martsonic Nig. Ltd.

Status: Completed.

Reference No: FPB/IGR/CG/7/2014

Contract Period:9 weeks

4. PROJECT: Construction of a block of physics lab at department of science lab tech(2013).

Client: FEDERAL POLYTECHNIC BIDA.

Contract sum: N12,139,012.00

Date of Award: 25/02/2013

Post: Project Quantity Surveyor

Source of funding: statutory allocation

Contract awarded to: Messrs Turamal Associates Nig. Ltd.

Status: Completed.

Reference No: FPB/DSL/BP/12/2013

Contract Period:6 weeks

5. PROJECT: Drilling of Motorized Borehole and construction of 10,000 litres metal overhead tank on 9M height tower and reticulation at school of preliminaris (2014).

Client: Federal polytechnic Bida

Contract sum: N4,404,080.45

Date Of Award: 28/11/2014

Post: Project Quantity Surveyor

Source of funding: statutory allocation

Contract awarded to: Messrs Jil Global Ltd.

Status: Completed.

Reference No: FPB/STA/1&2/2013/BH/36

Contract Period: 12 weeks

6. PROJECT: CONSTRUCTION OF A BLOCK OF 3 CLASSROOMS WITH COMMON ROOM, TOILETS AND STORE AT SCHOOL OF BAM (2016).

Client: Federal polytechnic Bida

Contract sum: N11,000,004.36

Date Of Award: 15/05/2016

Post: Project Quantity Surveyor

Source of funding: FGN-FPB intervention funds

Contract awarded to: Messrs Fiserv International Ltd.

Status: Completed.

Reference No: FGN/FPB/1&2/2014/NS/27

Contract Period: 8 weeks

7. PROJECT: CONSTRUCTION OF A BLOCK OF 3 CLASSROOMS AT STAFF PRIMARY SCHOOL (2017).

Client: Federal polytechnic Bida

Contract sum: N8,290,103.76

Date Of Award: 15/05/2017

Post: Project Quantity Surveyor

Source of funding: FGN intervention funds

Contract awarded to: Messrs Aug Green Project Ltd.

Status: Completed.

Reference No: FGN/FPB/1&2/2014/NS/27

Contract Period:8 weeks

8. PROJECT: CONSTRUCTION OF A BLOCK OF COMPUTER ROOM AT COMPUTER SCIENCE DEPARTMENT (2017).

Client: Federal polytechnic Bida

Contract sum: N6,549,864.10

Date Of Award: 15/05/2017

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs AK Juel Engr. Services Ltd.

Status: Completed.

Reference No: FGN/FPB/STS/1-4/CC-26/2015

Contract Period:10 weeks

9. PROJECT: CONSTRUCTION OF A BLOCK OF 6 CLASSROOMS WITH 2 NO OFFICES & TOILETS (U-SHAPA) AT STAFF SECONDARY SCHOOL POLY STAFF SCHOOL (2018).

Client: Federal polytechnic Bida

Contract sum: N32,948,194.80

Date Of Award: 15/05/2017

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs Ozonka Industries Ltd.

Status: Completed.

Reference No: FGN/FPB/1-4/CC-41/2016

Contract Period:16 weeks

10. PROJECT: REHABILITATION OF A BLOCK OF 6 CLASSROOMS AT STAFFSCHOOL SECONDARY SESSION (2017).

Client: Federal polytechnic Bida

Contract sum: N12,997,013.00

Date Of Award: 15/05/2017

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs Al-Gul Investment Co. Ltd.

Status: Completed.

Reference No: FCT/FPB/SSS/1-4/CC-41/2015

Contract Period:8 weeks

11. PROJECT: REHABILITATION OF BLOCK OF 8 HOSTEL ROOMS WITH 4NO. OFFICES & 16NO. TOILETS AT BOYS HOSTEL FEDERAL POLYTECHNIC (2018).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N13,465,239.33

Date Of Award: 15/05/2017

Post: Project Quantity Surveyor

Source of funding: FPB intervention funds

Contract awarded to: Messrs Mofu Polo Nig. Ltd.

Status: Completed.

Reference No: FPB/FGN/INTER/1-4/RC-84/2015

Contract Period:8 weeks

12.PROJECT: REHABILITATION OF A BLOCK OF 2 CLASSROOMS WITH OFFICES & STORE, A BLOCK OF 2 CLASSROOMS & 4NO TOILETS AT THE DEPT OF OFFICE TECHNOLOGY (2018).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N9,300,720.59

Post: Project Quantity Surveyor

Source of funding: FPB internally generated funds

Contract awarded to: Messrs Maijaka And Com. Nig. Ent. Ltd.

Status: Completed.

Reference No: FPB/IGR/1-4/RC-8/2015

Contract Period: 7 weeks

13. PROJECT: SUPPLY OF 3 SETS OF CLASSROOMS FURNITURE AT SGI STUDIO IN SCHOOL OF ENVIRONMENTAL STUDIES (2018).

Client: FCT UNIVERSAL BASIC EDUCATION BOARD, AREA 2, Garki Abuja

Contract sum: N1,365,000.00

Date Of Award: 15/05/2018

Post: Project Quantity Surveyor

Source of funding: FPB internally generated fund

Contract awarded to: Messrs Hillany Nig. Ltd.

Status: Completed.

Reference No: FPB/IGR/1-4/NS-15/2018

Contract Period:4 weeks

14. PROJECT: SUPPLY OF 10 SETS OF CLASSROOMS FURNITURE AT BUILDING DEPT SCHOOL OF ENVIRONMENTAL STUDIES (2018).

Client: FPB Federal polytechnic Bida

Contract sum: N4,053,000.00

Date Of Award: 15/05/2018

Post: Project Quantity Surveyor

Source of funding:FGN intervention funds

Contract awarded to: Messrs Ayenajeyi Construction Ltd.

Status: Completed.

Reference No: FPB/TETFUND/1-4/SF-36/2015

Contract Period:4 weeks

**15. PROJECT: SUPPLY OF 10 SETS OF CLASSROOMS FURNITURE AT
FPB STAFF PRIMARY SCHOOL (2018).**

Client: FEDERAL POLYTECHNIC BIDA.

Contract sum: N4,349,100.00

Date Of Award: 15/05/2018

Post: Project Quantity Surveyor

Source of funding: FGN-UBE intervention funds

Contract awarded to: Messrs Checsam Construction Ltd.

Status: Completed.

Reference No: FPB/FPBSS//1-4/SF-25/2015

Contract Period:4 weeks

16. PROJECT: CONSTRUCTION OF A BLOCK OF 6 CLASSROOMS WITH 2 OFFICES & TOILETS (U-SHAPE) AT ESTATE MANAGEMENT AND VALUATION (2018).

Client:FCT UNIVERSAL BASIC EDUCATION BOARD, AREA 2, Garki
Abuja

Contract sum: N32,948,194.80

Date Of Award: 15/05/2019

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs Ozonka Industries Ltd.

Status: Completed.

Reference No: FPB/SPIF/1-4/CC-41/2019

Contract Period:16 weeks

17. PROJECT: CONSTRUCTION OF A BLOCK OF 8 CLASSROOMS (UPSTAIRS) TWO STOREY BUILDING AT SCHOOL OF BAPPLIED ART AND SCIENCES (2019).

Client: Federal Polytechnic Bida

Contract sum: N39,228.051.48

Date Of Award: 15/05/2019

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs M/W Global Services Ltd.

Status: Completed.

Reference No: FPB/SPC/WBP/1-4/CC-14/2019

Contract Period:16 weeks

18.PROJECT: CONSTRUCTION OF A BLOCK OF 8 CLASSROOMS (UPSTAIRS) AT SCHOOL OF ACCOUNTANCY DEPT (2019).

Client: FEDERAL POLYTECHNIC BIDA AND ENERGY RESEARCH CENTER

Contract sum: N71,402,586.73

Date Of Award: 24/06/2019

Post: Project Quantity Surveyor

Source of funding: Internally generated funds

Contract awarded to: Messrs Benberky Investment Ltd.

Status: Completed.

Reference No: FPB/IGR/1-4/CC-52/2019

Contract Period:19 weeks

19. PROJECT: REHABILITATION OF INDOOR SPORT COMPLEX AT SPORT COMPLEX ARENA (2019).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N17,968,015.53

Date Of Award: 24/06/2019

Post: Project Quantity Surveyor

Source of funding: Internally generated revenue

Contract awarded to: Messrs Sicol Global Enter. Nig. Ltd.

Status: Completed.

Reference No: FPB/IGR/1-4/RC-35/2017

Contract Period:5 weeks

20. PROJECT: CONSTRUCTION OF 500M PERIMETER FENCE REHABILITATION OF THE GATE HOUSE AT FEDERAL POLYTECHNIC BIDA MAIN ENTRANCE GATE (2018).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N24,104,323.72

Date Of Award: 24/06/2018

Post: Project Quantity Surveyor

Source of funding: FGN intervention funds

Contract awarded to: Messrs Adex Multi Resources Ltd.

Status: Completed.

Reference No: FCT/SPC/1-4/CC-55/2017

Contract Period:7 weeks

21. PROJECT: REHABILITATION OF 2NO BLOCKS OF 4 ROOMS VIP TOILETS AT ACADEMIC STAFF ROOMS COMPLEX (2015).

Client: FEDERAL POLYTECHNIC BIDA.

Contract sum: N4,326,000.00

Date Of Award: 19/03/2015

Post: Project Quantity Surveyor

Source of funding: FGN-UBE intervention funds

Contract awarded to: Messrs Sem-Luk Ventures Ltd.

Status: Completed.

Reference No: FPB/IGR/3&4/2015/NC/279

Contract Period:6 weeks

22. PROJECT: REHABILITATION RECONSTRUCTION OF A BLOCK OF 8 CLASSROOMS AT SCHOOL OF BAISIC AND SOCIAL SCIENCES(2020).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N26,639,393.13

Date Of Award: 24/06/2019

Post: Project Quantity Surveyor

Source of funding: FGN intervention funds

Contract awarded to: Messrs Ice Farm Integrated Services Ltd.

Status: COMPLETED

Reference No: FPB/SPC/1-4/RC-69/2019

Contract Period:12 weeks

23. PROJECT: REHABILITATION OF FEMALE HOSTEL (NICON) (2020).

Client: FCT UNIVERSAL BASIC EDUCATION BOARD, AREA 2, Garki
Abuja

Contract sum: N27,847,963.55

Date Of Award: 24/06/2019

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs Gwarjo Global Resources Ltd.

Status: Completed.

Reference No: FCT/SPC/1-4/RC-64/2018

Contract Period:12 weeks

24.PROJECT: RECONSTRUCTION AND REHABILITATION OF A BLOCK OF 3 CLASSROOMS AT MECHANICAL COMPLEX (2021).

Client: FEDERAL POLYTECHNIC BIDA

Contract sum: N12,129,923.59

Date Of Award: 24/06/2020

Post: Project Quantity Surveyor

Source of funding: FGN- intervention funds

Contract awarded to: Messrs Merits Iter Ltd.

Status: Ongoing.

Reference No: FPB/SPF/1-4/CC-31/2020

Contract Period:12 weeks

25. PROJECT: REHABILITATION AND RECONSTRUCTION OF 2 BEDROOM SEMI DETACHED AT STAFF QAU RTERS(2020).

Client: FEDERAL POLYTECHNIC BIDA

Date of Award: 24/06/2019

Contract sum: N23,316,167.04

Post: Project Quantity Surveyor

Source of funding: Statutory(Capital Allocation)

Contract awarded to: MessrsA1 Business Ltd.

Status: Ongoing.

Reference No: FPB/SCA/-106/2018

Contract Period:9 weeks.

MY DUTIES, ROLES AND RESPONSIBILITIES AS A PROJECT QUANTITY SURVEYOR FOR THE ABOVE LISTED PROJECTS ARE AS FOLLOWS:

- a. General contract administration and procurement activities
- b. Procurement planning: This involves holding meetings with procurement planning committee to adequately plan for the yearly procurement needs of the Board. The meeting deliberates on the priorities of the Board and how to incorporate them into the Action plan of the Board for transmission to the UBE Commission for approval.
- c. Action Plan: After the procurement plan, Action Plan proposal is then sent to the UBE Commission for approval stating the scope of the projects and the estimated cost for the projects.
- d. Advertisement: After budget approval, the procurement unit then starts the process of advertisement for the proposed projects. The projects are advertised in two national dailies, the Federal tenders' journal and Daily trust News Paper.

- e. Bid submission and openings: after advertisement, bids are then received from bidders who expressed interest in the projects. The periods for receiving bids after advertisement is six weeks as stipulated in the public procurement Act, unless where CERTIFICATES OF NO OBJECTION are obtained from the Bureau of Public Procurement (BPP) to the contrary. Bids received are then subjected to both technical and financial evaluations. Some of the basic pre-qualification documents includes but not limited to the following: certificate of Corporate registration with corporate affairs commission (CAC), registration with BBP, Tax clearance certificate (three years), NSITF, ITF, Compliance with pension Act etc. Having pre-qualified bids, successful bids are then evaluated to select the lowest responsive bids. All bids are seriously scrutinized by correcting tender sum, identifying errors and deviations.
- f. **Tenders Board Approvals:** After successful evaluation, a comprehensive report is then submitted to the Tenders Board for deliberation and approval at the tenders Board meeting.
- g. **Contract Award, execution and Implementation:** after securing approval, contracts are then awarded to successful bidders and subsequently mobilized to site.
- h. **Execution of the projects:** The Physical Planning and Project Monitoring Department then monitors and supervises the execution of the projects and the project Quantity Surveyor raises valuations Certificates and recommend for payments after vetting by the Quantity Surveyors Leader.

CONCLUSION

This report explains the academic and professional works/training I have acquired so far and contains the relevant post – graduation working experience I have gained, in the field of both Quantity Surveying and an ad-hoc Procurement Cadre. Due to space constraints, this report may not be exhaustive, but an attempt was made to point a vivid picture of my experience resume. It is however my hope that it presents a clear picture of the quality of experience that I have been privileged to acquired.

RECOMMENDATIONS

In view of the working experience as represented in this report, I wish to kindly put forward the following recommendations to the Nigerian Institute of Quantity Surveyors (NIQS) for consideration:

- I request the Nigerian Institute of Quantity Surveyors (NIQS) to consider my registration and approve my full membership.
- I also request the Institute to put more efforts in ensuring due recognition of the roles of Quantity Surveyors in public procurement management Nigeria.
- I strongly recommend the NIQS to put more efforts in visiting senior secondary schools final year students with career talk with a view to catching them young in to this noble profession.
- If NIQS considers and approve my registration as a full Member of the NIQS, it will take me higher in my career as a Quantity Surveyor and therefore encourage the zeal and confidence in me to put more efforts in practicing my duties even as I would remain a good ambassador of the Institute.

CHALLENGES ENCOUNTERED

The major challenges encountered in the discharge of my duties as a procurement officer are as follows:

- a. Delay in the release of budgetary allocations which seriously affects the execution of proposed projects especially when it is Rehabilitation because the structure tends to deterioration more

compare to when the scope was taken and Bill of Quantities prepared for rehabilitation

- b. Bureaucratic bottlenecks associated with procurement processes like advertisement period, cost of advertisement, delayed decision making etc.
- c. Delay in honoring valuation certificates of payments which seriously affects project delivery.
- d. Undue interference and corruption associated with the procurement process which gives birth to awarding Contracts to none experienced Contractors and in the end, the projects suffers.
- e. Lack of qualified procurement professionals to handle procurement duties especially in the area of construction procurement management.

APPENDIX I



Figure 1. Newly renovated block of eight (8) classrooms



Figure 2. Ongoing construction of eight (8) classrooms (Upstairs)



Figure 3. Rehabilitated block of two (2) classrooms with office and store



Figure 4. Completed block of Science/Intro Tech Laboratory

Figure 5. Completed drilled borehole and overhead metal tank



Figure 6. Provision of classroom furniture



Figure: 7. Construction of a block of three (3) classrooms



Figure 8. Construct of a block of eight (8) classrooms (Upstairs)



Figure: 9. Construction of Perimeter fence and gate house



Figure 10. Ongoing rehabilitation of classrooms



Figure 11. Rehabilitated eight (8) classrooms with office, toilet and store (Burnt bricks)



Figure 12. Newly constructed 2 No. blocks of four (4) rooms VIP toilets



Figure 13. Newly rehabilitated block of two (2) classrooms with office and store



Figure 14. Newly rehabilitated block of two (2) classrooms



Figure 15. Newly constructed Administrative Block



Figure 16. Rehabilitation of block of five (5) classrooms



Borehole point at Gbessa



Constructed tap stand in place



Constructed overhead tank



Technicians installing pump



5th minutes discharged of water



15th minutes discharged of water

Figure 17. Provision of borehole



Figure 18. Rehabilitation of two (2) classrooms ongoing (Burnt bricks)



Figure 19. Dilapidated classrooms for renovation



Figure 20. Construction of Science/ Intro Tech Laboratory ongoing